

FORWARD PLAN

Compiled on behalf of the Cabinet

Forward Plan published on 15 May 2020

1 June 2020 to 30 September 2020

**For information relating to the Forward Plan or to request a copy in another format or language please contact:
Governance Support (01803) 207087
Email: governance.support@torbay.gov.uk**

Torbay Council

Forward Plan of Key Decisions

Explanatory Note

Torbay Council is required to publish a Forward Plan of all key decisions to be taken in the following four months. The first Plan became effective on 1 March 2002. It is updated monthly.

The Regulations define a key decision as a decision that is likely to:

- (i) result in incurring expenditure or making of savings which are significant; or
- (ii) be significant in terms of its effects on communities living or working in the area.

The Council has produced comprehensive criteria to define "significant" and these are set out on the following page.

The Forward Plan consists of a brief description of the decisions that are to be made, consultation information, key risks and key opportunities.

Copies of the documents referred to in the Forward Plan may be obtained by contacting the Governance Support Team by telephone (01803 207087), email (governance.support@torbay.gov.uk) or post (Town Hall, Castle Circus, Torquay, TQ1 3DR).

The Forward Plan is available free of charge on request from the Governance Support Team of Torbay Council. It is also available on the Council's website (<http://www.torbay.gov.uk/forward-plan>).

The Leader of the Council and Cabinet

To request a copy in another format or language phone 01803 207087

Definitions of "significant"

Expenditure and savings

A proposed decision shall be regarded as a Key Decision by way of “**incurring expenditure or making of savings which are significant**” if any one or more of the following apply:

- (1) In the opinion of the Chief Finance Officer, there is likely to be a budget variation (other than one within a Business Unit) of more than £250,000;
- (2) In the opinion of the Chief Finance Officer, it is likely to result in capital expenditure above that provided for in the capital programme and it is likely to involve an additional call on the Council’s internal resources of more than £250,000;
- (3) In the opinion of the relevant Director, the decision is likely to have a material effect on Council services, including where:
 - (i) an existing service will be reduced by more than 10 per cent or will cease altogether;
 - (ii) a service which is currently provided in house will be outsourced (or vice versa); or
 - (iii) a partnership will be entered with a third party which is likely to involve a material element of risk transfer to the Council;
- (4) The proposal involves the acquisition or disposal of land having a value estimated by the Chief Finance Officer to be likely to exceed £250,000;
- (5) The proposal involves the disposal of a capital asset (other than land) having a value estimated by the Chief Finance Officer to be likely to exceed £250,000;
- (6) Where in the opinion of the Director of Corporate Services the proposal is likely to result in compulsory redundancies or major changes to the terms and conditions of employment of 100 or more employees across the Council’s functions;

Effect of communities

A proposed decision shall be regarded as a Key Decision by way of being “**significant in terms of its effects on communities living or working in the area**” if the relevant Director or Assistant Director, in consultation with the relevant Cabinet Member, considers that it ought to be included in the Forward Plan having regard to all the circumstances including the following principles:

- (1) A decision may affect a great number of people, or a number of wards, but not significantly and these decisions shall **not** normally be regarded as key;
- (2) A decision that has a significant impact on communities living or working in only one ward will normally be treated as a Key Decision e.g. a school closure or the introduction or amendment of traffic calming measures;
- (3) Where a decision is only likely to have a significant impact on a very small number of people in one ward it will **not** normally be key. But the people affected should be informed of the forthcoming decision in sufficient time for them to exercise their rights to see the relevant papers and make an input into the decision making process;

- (4) Consideration should be given to the level of public interest in the decision. The higher the level of interest the more appropriate it is that the decision should be considered to be key.

Torbay Council's ambition is for Torbay to be prosperous and healthy. This will be achieved through the following targeted actions:

- Protecting all children and giving them the best start in life;
- Working towards a more prosperous Torbay;
- Promoting healthy lifestyles across Torbay;
- Ensuring Torbay remains an attractive and safe place to live and visit; and
- Protecting and supporting vulnerable adults.

Forward Plan Contents:

Matter for decision	Expected date of Decision	Decision Maker	Page
Children and Young People's Plan	24 Sep 2020	Council	1
	22 Sep 2020	Cabinet	
	16 Jun 2020	Cabinet	
Strategic Agreement between Torbay and South Devon NHS Foundation Trust and Torbay Council/South Devon and Torbay Clinical Commissioning Group	24 Sep 2020	Council	2
	22 Sep 2020	Cabinet	
Capital Investment at St Cuthbert Mayne School to provide additional secondary school places	16 Jul 2020	Council	3
	Not before 14 Jul 2020	Cabinet	

Children and Young People's Plan

The Torbay Children and Young People's Plan sets out the priorities of the Council and Children's Services Strategic Partnership in delivering services to children, young people and their families. The existing Plan runs until 2023 and it is not expected to need major amendment, although it is likely that the associated action plan will be updated.

Wards affected:	All Wards
Consultees:	Children's Services Strategic Partnership, Health and Wellbeing Board, Torbay Safeguarding Executive Board, children and young people.
Means of Consultation:	Meetings and circulation of papers.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Cabinet Member and Officer:	Cabinet Member for Children's Services (Councillor Cordelia Law) Director of Children's Services (Nancy Meehan)
Link to targeted actions:	Thriving economy; Thriving people
Reason for inclusion in the Forward Plan:	Policy Framework
Decision Maker:	Cabinet Cabinet Council
Intended Decision Date:	16 Jun 2020 22 Sep 2020 24 Sep 2020
If you want to make representations contact:	Nancy Meehan, Director of Children's Services, Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR, email alison.botham@torbay.gov.uk

Strategic Agreement between Torbay and South Devon NHS Foundation Trust and Torbay Council/South Devon and Torbay Clinical Commissioning Group

This is the Strategic Agreement with Torbay and South Devon NHS Foundation Trust which provides health and care on behalf of two commissioners - Torbay Council and South Devon and Torbay Clinical Commissioning Group. The Agreement outlines the outcomes which will be delivered within the financial envelope agreed and, specifically for the Council, gives transparency to the delivery of Adult Social Services on behalf of the Council.

Wards affected:	All Wards
Consultees:	Overview and Scrutiny Board.
Means of Consultation:	Meetings and circulation of papers.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Cabinet Member and Officer:	Cabinet Member for Adults and Public Health (Councillor Jackie Stockman) Director of Adult Services (Jo Williams)
Link to targeted actions:	Thriving people
Reason for inclusion in the Forward Plan:	Policy Framework
Decision Maker:	Cabinet Council
Intended Decision Date:	22 Sep 2020 24 Sep 2020
If you want to make representations contact:	Joanna Williams, Director of Adult Services, Torbay Council, Town Hall, Torquay, TQ1 3DR, telephone 01803 207175, email joanna.williams@torbay.gov.uk

Capital Investment at St Cuthbert Mayne School to provide additional secondary school places

Children's Services is seeking approval for Capital Investment at St Cuthbert Mayne School to provide additional Secondary School places. The Local Authority (LA) continues to experience an increase in pupil numbers in the Torquay area and the latest forecasts indicate a shortfall of secondary school places from 2021 onwards. Capital Investment at the school to allow it to take a bulge class will help address this shortfall and ensure the LA fulfils its statutory obligation to provide sufficient school places.

Wards affected:	St Marychurch
Consultees:	Meetings and website.
Means of Consultation:	Council Officers have consulted with the school and there will be a statutory consultation process for any planning application.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Cabinet Member and Officer:	Cabinet Member for Children's Services (Councillor Cordelia Law) Assistant Director Education, Learning & Skills (Rachael Williams)
Link to targeted actions:	Thriving economy; Thriving people
Reason for inclusion in the Forward Plan:	Capital expenditure +£250,000 and outside Capital Plan
Decision Maker:	Cabinet Council
Intended Decision Date:	Not before 14 Jul 2020 16 Jul 2020
If you want to make representations contact:	Samantha Poston, Education Team, TDA, Tor Hill House, Torquay, email: samantha.poston@torbay.gov.uk, tel: 01803 208260